

AUGUST 1, 2016

The City Council met in Regular Session at 6:00 p.m., Monday, August 1, 2016, in the Council Chamber of the City Office Building, 214 N. Lafayette, Marshall, Missouri, with the following members of the City Council present: Mayor Mark T. Gooden, Council Members Barbara Utlaut, Kirk Arends, Ron Ott, Gabe Ramsey, Charles Guthrey, Dan Brandt, Rudy Reyes and Tom Hagadorn; City Counselor Josh Taylor and City Clerk Julie Lewis.

On motion of Ramsey, seconded by Utlaut, the Agenda was adopted.

On motion of Utlaut, seconded by Reyes, the minutes of the Regular Council Meeting of July 18, 2016 and Special Session of July 20, 2016 were approved as written and recorded.

Mayor Gooden welcomed everyone in attendance at the meeting and asked if there was any business from the audience. There being none, the Council will proceed to Committee Reports.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT AND CODE COMMITTEE

Council Member Guthrey reported 179 building permits were issued during the month of July with a total construction value of \$2,244,662. Permit fees totaled \$12,335, with 49% being roof repairs.

PUBLIC RELATIONS AND PUBLIC SAFETY COMMITTEE

No report by Council Members Utlaut and Arends

MUNICIPAL SERVICES AND PERSONNEL COMMITTEE

Council Member Brandt reported solid waste in July was 692 tons which was down from last month and the same time frame last year. Recycling is up from last month at 77 tons. Aircraft activity at the Airport is up from last month with a total of 1,447. Aviation fuel sales saw a significant increase with over 9,000 gallons sold.

The increases at the Airport are due to the crop dusting activities going on.

Mr. Brandt reported we received a grant from the Missouri Department of Natural Resources Pioneer Trails Regional Commission Region F in the amount of \$30,000 with a 15% match for used concrete grinding. Three bids were received:

B & P Excavating
Sedalia, MO
\$6.75 per ton
60 day completion

Cale Seymour Constr. LLC
Knob Noster, MO
\$52,356.00
60 day completion

M & M Trucking
Salisbury, MO
\$16.50 per ton
90 day completion

On motion of Brandt, seconded by Hagedorn, the Council accepted the bid of B & P Excavating for used concrete grinding.

**PROPERTY,
FINANCE,
BUDGET
& AUDIT
COMMITTEE**

Council Member Ott reported department heads have submitted their information and the Finance department has put together a rough draft of the proposed budget. The Committee will meet on Wednesday to review the proposed budget.

**MAYOR'S
REPORT**

Mayor Gooden said Mr. Stan Moore was here to give an update on a program announced by Marshall Saline Development Corporation a couple of months ago.

Mr. Moore said this study is a partnership with Missouri Partnership, an extension of Missouri Department of Economic Development, and our four-county Economic Development Group. There will be a group coming to Marshall to spend a few days evaluating Marshall and Saline County. They will let us know how we are doing, what we should be doing, what we should be focusing on and things we can do better. They will be here next Monday and Tuesday. Mr. Moore detailed a timeline for the two days they will be here. He invited the Mayor and Council to attend the work session on Tuesday afternoon.

Mayor Gooden said he would like to thank Mr. Jeff Stubblefield, Director of Parks and Recreation, and Ms. Lori Godsey, Recreation Coordinator, for the wonderful job they did with their event "A Day in the Park". The event was well organized and well attended.

Council Member Reyes said his children had a very good time and they are looking forward to many more.

Mr. Stubblefield said he has a good staff, it was a team effort.

ORDINANCES

Mayor Gooden asked the Clerk to give the first reading of the Appropriation Ordinance by title only.

APPROPRIATION

Ordinance No. 8310 entitled "AN ORDINANCE

MAKING THE APPROPRIATION FOR THE PAYMENT

OUT OF THE DIFFERENT CITY FUNDS" was read two times by title only and put to its final ayes and nays as follows: Brandt, Hagedorn, Reyes, Ramsey, Ott, Utlaut, Arends and Guthrey voting aye; the ordinance is thereupon declared passed and so endorsed by the President of the Council and approved by the Mayor.

OTHER COUNCIL BUSINESS

Council Member Ott said he was approached by a couple of local businesses about 60 days ago regarding their concern that they had not been contacted by the City to put a bid in for lawn care equipment. He referred to Section 2-367 of the Code of Ordinances. Purchases under \$1,000 may be made directly by department heads without the formal process; purchases from \$1,000 to \$2,500 that are budgeted in the approved budget for the fiscal year can be approved by the City Administrator without Council approval; and purchases of \$2,500 require a formal process under the direction of the Council. Mr. Ott explained the formal process of soliciting bids and approving those bids.

Mr. Ott said the City should follow the process and be consistent with our community and local businesses giving everyone a fair opportunity to bid on something if they can meet the specifications.

Mayor Gooden stated he agrees with Council Member Ott.

Mr. Arends asked if any action is needed regarding the bid process.

Mr. Ott explained the process is already in place, he just wanted to remind everyone, including the Mayor, Council and City staff of the bid process. He feels that any employees that would be involved in the bid process should be educated so they understand the process.

Mayor Gooden said a memo can be sent to department heads instructing them to educate their staff.

Council Member Arends gave the Council an update on the search for a City Administrator. A listing for the position has been placed on the Missouri Municipal League website and it has had over 200 hits. We have also advertised in Illinois, Iowa, Kansas and a national ICMA site. We are getting qualified applicants and will begin the interview process after the August 19th deadline.

Mayor Gooden asked if there was any other Council business, if not, he would entertain a motion to adjourn to Executive Session concerning legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys; leasing, purchase or sale of real estate

by a public governmental body; hiring firing, discipline or promotion of personnel.
RSMo.610.021 (1,2,3)

Motion was made by Guthrey, seconded by Hagedorn to adjourn to Executive Session. A roll call vote was taken with Utlaut, Arends, Guthrey, Brandt, Hagedorn, Reyes, Ramsey and Ott voting aye.

Motion carried and the meeting adjourned to Executive Session at 6:20 p.m.

Julie Lewis
City Clerk

DRAFT